

**ANNUAL MEETING OF  
THE COUNCIL OF THE CITY OF COVENTRY  
5<sup>th</sup> June 2014**

**PRESENT**

Lord Mayor (Councillor Crookes)  
Deputy Lord Mayor (Councillor Noonan)

Councillor Abbott	Councillor A. Khan
Councillor Akhtar	Councillor T. Khan
Councillor Andrews	Councillor Lakha
Councillor Auluck	Councillor Mrs. Lucas
Councillor Bailey	Councillor Maton
Councillor Bains	Councillor Miks
Councillor Mrs. Bigham	Councillor Mulhall
Councillor Birdi	Councillor J. Mutton
Councillor Blundell	Councillor Mrs. M. Mutton
Councillor Brown	Councillor McNicholas
Councillor Caan	Councillor O'Boyle
Councillor Clifford	Councillor Ruane
Councillor Duggins	Councillor Sandy
Councillor Fletcher	Councillor Sawdon
Councillor Galliers	Councillor Skipper
Councillor Gannon	Councillor Taylor
Councillor Gingell	Councillor Thay
Councillor Hammon	Councillor Thomas
Councillor Harvard	Councillor Townshend
Councillor Hetherton	Councillor Walsh
Councillor Kelly	Councillor Welsh
Councillor Kershaw	

**1. Apologies**

Apologies for absence were received from Councillors Chater, Howells, Innes, Lancaster, Lepoidevin, Singh, Skinner and Sweet.

**2. Correspondence and Announcements of the Lord Mayor**

There were no announcements.

**3. Election of Chair of the Council**

It was moved by Councillor Bailey and seconded by Councillor Auluck that Councillor Hazel Margaret Noonan be elected as Chair of the Council (being the Lord Mayor of the City) for the ensuing year.

**RESOLVED that Councillor Hazel Margaret Noonan be elected as Chair of the Council for the 2014/15 municipal year, having made the declaration of office prescribed by the Local Government Act 1972 (as amended) and having been invested with the Lord Mayor's Chain of Office and Robe.**

4. **Official Badge of the Lord Mayor's Consort**

The retiring Lady Mayoress, Mrs Shirley Crookes, invested Mr Christopher Noonan with the Badge of Office of the Lord Mayor's Consort

5. **Lord Mayor's Address**

The Lord Mayor, Councillor Noonan, addressed the City Council.

6. **Vote of Thanks to the Retiring Lord Mayor**

A vote of thanks for the retiring Lord Mayor, Councillor Gary Crookes, was moved by Councillor Blundell, seconded by Councillor Sawdon and supported by Councillor Mrs Lucas.

Councillor Crookes responded to the vote of thanks.

**RESOLVED:**

(1) **That the warmest thanks of the Council were due and were thereby given to Councillor Gary Crookes for the zeal and impartiality with which he has discharged the arduous duties of the office of Lord Mayor during the year 2013/14 and to Mrs Shirley Crookes as Lady Mayoress.**

(2) **That a copy of this resolution, under the common seal, be presented to Councillor Gary Crookes.**

7. **Medallions for the Retiring Lord Mayor and Lady Mayoress**

The Lord Mayor, on behalf of the City Council, presented to Councillor Crookes and Mrs Crookes, Lord Mayor and Lady Mayoress during 2013/14, medallions inscribed with their names.

8. **Election of Vice Chair of the Council**

It was moved by Councillor Taylor and seconded by Councillor Kershaw that Councillor Michael Hammon be elected as Vice Chair of the Council (being the Deputy Lord Mayor of the City) for the ensuing year.

**RESOLVED that Councillor Michael Hammon be elected Vice Chair of the Council for the 2014/15 municipal year, having made the declaration of office prescribed by the Local Government Act 1972 (as amended) and having been invested with the Deputy Lord Mayor's Badge and Robe.**

9. **Election of the Leader of the Council**

It was moved by Councillor Townshend and seconded by Councillor Gannon that Councillor Ann Lucas be elected as Leader of the Council.

10. **Composition of the Cabinet and Allocation of Executive Functions within the Cabinet**

The City Council received a report of the Leader, Councillor Ann Lucas, which confirmed the composition of the Cabinet and the allocation of executive portfolios/functions within the Cabinet (detailed below)

**CABINET PORTFOLIOS**

<p>The Leader (Policy and Leadership)</p> <p>Cllr Mrs Lucas</p>	<p>Corporate Plan Scrutiny External relations / public relations Image and reputation Partnership companies Liaison with Management Board Emergency Planning Regional Matters Risk Management Local Enterprise Partnership</p>
<p>The Deputy Leader (Policing and Equalities)</p> <p>Cllr Townshend</p> <p>Deputy Cabinet Member</p> <p>Cllr Fletcher</p>	<p>Community Safety Community Cohesion Refugees and Asylum Seekers Welfare Advice Services Public Protection and Licensing Democratic Services (incl. Lord Mayor's) Equalities Legal Services Training (Members) Neighbourhood Services Constitutional Matters + Political Management Delivering A Programme for Action Deputising on Leader items Domestic Violence and Sexual Exploitation Local Policing</p>
<p>Cabinet Member (Strategic Finance and Resources)</p> <p>Cllr Gannon</p>	<p>Strategic Finance including Budget Setting External Resources Operational Finance incl. Revenues and Benefits Service Transformation Procurement Value for Money Medium Term Financial Strategy Corporate Service Performance, Policy and Quality Human Resources e-Government Key Staff Recruitment and Retention Information Technology and Customer Services Health and Safety Single Status Operational Property Catering Fuel Poverty</p>

<p>Cabinet Member (Children and Young People)</p> <p>Cllr Ruane</p>	<p>Children and Families Children and Young People's Social Care Young People Youth Offending Service Safeguarding *S19 Children Act 2004 Lead Member Fostering and Adoption</p>
<p>Cabinet Member (Education)</p> <p>Cllr Kershaw</p> <p>Deputy Cabinet Member</p> <p>Cllr Chater</p>	<p>Post 16 Education and Training Schools Early Years Libraries Adult Education Higher and Further Education (incl. Universities)</p>
<p>Cabinet Member (Business, Enterprise and Employment)</p> <p>Cllr Maton</p> <p>Deputy Cabinet Member:</p> <p>Cllr McNicholas</p>	<p>Community Economic Development City Centre International liaison (including Lord Mayor's) Inward Investment Property (Commercial) Urban Regeneration Regional Housing and Planning **Transportation Tourism and Marketing Agenda 21 Climate Change Strategy and Development Carbon Footprint Green Travel Nottingham Declaration Energy Conservation and Renewal Sustainability Energy Policy</p>
<p>Cabinet Member (Public Services)</p> <p>Cllr Lancaster</p>	<p>Building Cleaning Highways and Lighting Licensing Policy (Hackney Carriage and Private Hire) Street Services (Ground Maintenance, Refuse, Street Cleaning) Waste Management Flood Management Building Services Environment</p>
<p>Cabinet Member (Health and Adult Services)</p> <p>Cllr Gingell</p> <p>Deputy Cabinet Member</p> <p>Councillor Caan</p>	<p>Social Care for Adults, Older People and People with Disabilities Carers Health Strategy and Policy Health Inequalities Local Health Economy Public Health Teenage Pregnancies Sexual Health Marmot</p>

Cabinet Member (Culture, Leisure, Sports and Parks)  Cllr A Khan	Archives Arts Heritage Museums Conservation Sport Parks Events
Cabinet Member (Community Development, Co- Operatives and Social Enterprise)  Cllr Abbott	Social Enterprise Strategy Mutuals Community and Third Sector Relations City Centre Management City of Culture Bid Community Centres Voluntary Sector

**RESOLVED** that approval be given to the appointment of the Deputy Cabinet Members as detailed above.

**11. Minutes**

The minutes of the ordinary meeting of the City Council held on 18<sup>th</sup> March and the Extraordinary Meeting held on 10<sup>th</sup> April 2014, were signed as true records.

**12. Return of Persons Elected as Councillors for the City on 22<sup>nd</sup> May 2014**

The return of Councillors elected for the following wards of the City on 22<sup>nd</sup> May 2014 was reported:

<b>Ward</b>	<b>Member</b>	<b>Year of Retirement</b>
Bablake	Jaswant Singh Birdi	2018
Binley and Willenhall	John Roderick Mutton	2018
Cheylesmore	Roger Maurice Bailey	2018
Cheylesmore	Richard James Brown	2015
Earlsdon	Michael Hammon	2018
Foleshill	Tariq Khan	2018
Henley	Kevin Barry Maton	2018
Holbrook	Ann Lucas	2018
Longford	Lindsley Harvard	2018
Lower Stoke	Phil Townshend	2018
Radford	Kieran Pascal Mulhall	2018
Sherbourne	Seamus Walsh	2018
St Michael's	David Welsh	2018
Upper Stoke	Sucha Singh Bains	2018
Wainbody	Gary Edwards Crookes	2018
Westwood	David John Skinner	2018
Whoberley	Bally Singh	2018
Woodlands	Julia Elizabeth Lepoidevin	2018
Wyken	Faye Abbott	2018

**13. Declarations of Interest**

There were no declarations of interest.

**14. Matters for Determination by the City Council**

The Council considered and approved the following documents which were tabled at the meeting:

- (i) Details of Licensing and Regulatory Committee, Planning Committee, Health and Wellbeing Board, Scrutiny Co-ordination Committee, Scrutiny Boards, Audit and Procurement Committee, an Ethics Committee and such other Committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are executive functions as set out in the Constitution. This also includes the appointment of the Chair and Deputy Chair of those bodies.
- (ii) The size and terms of reference for those Boards and Committees (as set out in the Constitution).
- (iii) The allocation of seats to political groups in accordance with the political balance rules.
- (iv) The nominations of Councillors to serve on each Scrutiny Board, Committee and Cabinet Advisory Panel.
- (v) The nominations and appointments to outside bodies.
- (vi) The programme of ordinary meetings of the Council, Cabinet, Scrutiny Boards, Committees and Advisory Panels for 2013/14 including the date and time of the next Annual Meeting.

**RESOLVED that the City Council approve the allocation of seats, appointments and programme of meetings as appended to these minutes.**

**15. New Integrated Transport Authority Governance Arrangements**

The City Council considered a report of the Executive Director, Resources, which detailed changes to the governance arrangements of the West Midlands Integrated Transport Authority (ITA) and sought approval to the establishment of the Centro Members Joint Committee.

The Terms of Reference for the new ITA and Centro Members were appended to the report. Appointments to these outside bodies were made under Minute 14 above.

**RESOLVED that the City Council:**

- (1) Notes the changes to governance arrangements of the West Midlands Integrated Transport Authority, together with its Terms of Reference, as detailed in Appendix 1 of the report.**

- (2) Approves the establishment of the Centro Members Joint Committee with the Terms of Reference as detailed in Appendix 2 of the report.**
- (3) Delegates authority to the Executive Director, Resources, (in consultation with the Leader of the Council) to agree and enter into such documents as are necessary to give effect to Recommendations (1) and (2) above.**

Note: Item 18 entitled "If required, to consider any changes to the Constitution or any other matters arising from the Annual Meeting decisions and appointments" was not required

Meeting closed: 12.10 pm